



Ovid Township Hall  
Branch County, Michigan  
June 8th, 2020, 7:00PM  
Regular Board Meeting  
Minutes

Greg Gemmill called meeting to order at 7:00 pm, and proceeded to take roll call attendance.

Members present: Greg Gemmill, Supervisor; Shelly AcMoody, Treasurer; Jim Snivley, Trustee; Larry Omo, Trustee; Robbi Omo, Clerk.

Members absent: None

Others present: Amy Havasy deputy Clerk, Teresa Collins, Max Benjamin, Robert Hawley – Zoning Administrator, Joe Jepson, Don Reed, Melissa Lane

Approval of agenda – Jim Snivley made a motion to approve the agenda as submitted, supported by Larry Omo. MOTION CARRIED

Approval of minutes from May 10th, 2020 regular board meeting via teleconference. Jim Snivley made a request to amend the minutes to show that junk violations under B. sub-letter c. change Warren to Miller. Greg Gemmill made a motion to accept the minutes as amended, supported by Shelly AcMoody. MOTION CARRIED.

Treasurers Report – Robbi Omo informed the board that there two additional payments not included in the original report; Frontier in the amount of \$216.04, and mileage to the zoning administrator in the amount of \$22.31. Motion to accept the Treasurer’s Report with additional payments by Larry Omo, supported by Jim Snivley. MOTION CARRIED.

**PUBLIC COMMENT (3 MINUTE LIMIT)**

Julie Waterberry, she is currently resident of Girard Township where she has served as treasurer. She is running for Branch County Treasurer. Julie explained her credentials and why she is running for office of County Treasurer. She is a CPA and has worked as a chief financial officer at a bank and within two school systems. She will be moving to Ovid Township in the future.

- A. OLD BUSINESS
- A. JUNK VIOLATION REPORT

- a. Demeritt & Matthew – 552 Warren Rd – Per Greg Gemmill, sent citation.
- b. Mylek – 673 Jo Jo Lane – Greg Gemmill, continuing to work on it, now compliant.
- c. Gallup – 469 Pinecrest – Per Greg Gemmill, now compliant.
- d. Herman – 301 S. Centennial Rd – Have a dumpster, continuing to work, will continue to monitor.
- e. Lynd – 333 S. Centennial Rd – Per Greg Gemmill, continuing to work, will continue to monitor.

B. POST-COVID-19 DISCUSSION

- a. Shelly AcMoody discussed the many facets of opening back up after and requested to be the workplace coordinator to head up efforts for developing a plan for moving forward with Covid-19. Larry Omo made a motion to make Shelly the workplace coordinator in charge of the Covid-19 response, supported by Jim Snivley. MOTION CARRIED.

B. NEW BUSINESS

C. CANDIDATE FOR STATE REPRESENTATIVE – ADAM STOCKFORD, did not attend

- B. COLDWATER LAKE ASSOCIATION FIREWORKS PERMIT – Greg Gemmill made a motion to approve the permit for July 3<sup>rd</sup> fireworks, reschedule date TBD, supported by Shelly AcMoody. MOTION CARRIED.

- C. CLERK – ROBBI OMO – RESIGNATION – Robbi Omo, Ovid Township clerk submitted a letter of resignation, effective June 12<sup>th</sup>, 2020 or once the new clerk receives certification credentials in QVF. Greg Gemmill made a motion to accept the resignation with the stipulation that the new clerk is fully certified to work in the Qualified Voter File, supported by Larry Omo. MOTION CARRIED.

- a. Robbi Omo made a request and motion for board members to pay the regular deputy clerk salary, pro-rated to correspond with her being effectively appointed clerk upon appropriate credentialing in QVF, supported by Shelly AcMoody. MOTION CARRIED.

D. APPOINT – AMY HAVASY (DEPUTY CLERK) TO CLERK POSITION

- a. Greg Gemmill made a motion to appoint Amy Havasy as Ovid township clerk, effective upon credentialing in QVF, supported by Shelly AcMoody. By roll call vote: Shelly AcMoody – yes, Greg Gemmill – yes, Jim Snivley – yes, Larry Omo - yes. The current Clerk could not vote due to the appointment being for her position. MOTION CARRIED.

- b. Resolution for bank accounts – Greg Gemmill made a motion that newly appointed clerk will be added to the bank accounts; General fund, and Special assessment, 400000436 and 400001483, respectively, effective Friday, June 12th, 2020. Also, remove all names from accounts with the exception of Michelle AcMoody, and Amy Havasy. Also, remove all names from accounts with the exception of Michelle AcMoody, and Amy Havasy. Additionally, Ovid Township will request that the names be added to the SMB&T accounts as follows: General fund: 400000436, Special Assessment: 400001483, Summer: 400001582, Winter: 400000618, supported by Shelly AcMoody. By roll call vote, Larry Omo – yes, Jim

Snivley – yes, Greg Gemmill – yes, Shelly AcMoody -yes, Robbi Omo – yes.  
RESOLUTION PASSED.

E. TOWNSHIP CREDIT CARD DISCUSSION

- a. Greg Gemmill submitted resolution stating Public Act 266 of 1995 authorized a township to be a party to accredit card arrangement if the township board has adopted by resolution a written policy governing the control and use of credit cards and the Ovid Township Board deems that it is in the best interest of Ovid township that certain officers and employees of the township have the ability to purchase essential goods and services by using a credit card as described in the Act. Credit card use policy attached to hard copy of resolution, supported by Shelly AcMoody. By roll call vote, Larry Omo – yes, Greg Gemmill – yes, Jim Snivley – yes, Robbi Omo – yes, Shelly AcMoody -yes. RESOLUTION PASSED.

F. 2021 - GRAVEL ROAD DISCUSSION

- a. Greg Gemmill presented the board with a report from the BCRC for gravel roads to review where the township might make improvements in the future.

G. OFFICE PARTITION DISCUSSION

- a. Shelly AcMoody made a motion for the boards to approve the cost of approximately \$1,100 for four privacy panels to be used in the main office area to improve noise reduction, supported by Robbi Omo.  
MOTION CARRIED

H. SUMMER NEWSLETTER – Board members reviewed the summer newsletter.

- I. LOCKWOOD CEMETERY AFFIDAVIT – Greg Gemmill read an affidavit from a gentleman who is requesting to purchase cemetery plot in Lockwood Cemetery. He is not a resident, but has family buried there. Robbi Omo made a motion to approve the purchase, supported by Larry Omo. MOTION CARRIED

Reports:

1. Sheriff – Greg Gemmill read the report submitted by the Sheriff
2. Assessing – The assessor informed the board that the July BOR will have to be opened up for assessment appeals.
3. Cemetery Sexton – Greg Gemmill read the cemetery sexton report
4. County Commissioner – Greg Gemmill read the county commissioner report
5. DPW – No report – No report
6. Lakeland Fire Dept. – Joe Jepson presented the Lakeland Fire Department report
7. Zoning Administrator – The zoning administrator presented the zoning report

Public Comment (3-minute limit)

Bill Benjamin asked a question regarding the office partitions, and if we could get some used partitions.

Joe Jepson inquired about the intersection on Quimby Rd and Miller Rd, and had a short discussion with Greg Gemmill regarding that area and the traffic. Greg stated that the road commission will address the issues, but isn't sure when the work will start.

Shelly AcMoody stated that she spoke with the country treasurer's office regarding taxes. Michigan legislature is trying to solve cash flow problems for tax payers and local governments. She also shared with the board that the audit has begun, and it has increased the workload.

Greg Gemmill asked residents if they felt safe during the meeting. Attendees stated that they feel safe in the meeting.

#### Correspondence

Greg Gemmill stated that he had two correspondences.

Motion to Adjourn by Larry Omo, supported by Jim Snivley. MOTION CARRIED.

Meeting adjourned at 8:49 pm.

Respectfully submitted by Robbi Omo, Clerk