

Ovid Township  
Ovid Township Hall  
(Branch County, Michigan)  
June 10th, 2019  
Regular Board Meeting  
Minutes

Greg Gemmill called the meeting to order at 7:00PM.

Members present: Greg Gemmill, Supervisor; Jim Snivley, Trustee; Shelly AcMoody, Treasurer; Robbi Omo, Clerk; Larry Omo, Trustee

Members absent: None

Others present: There were six guests in attendance.

Approval of the agenda – Greg Gemmill added H. under Reports, Jay Miller from BCRC, and F. Under New Business – approval of the newsletter. Larry Omo requested to add G. under New Business - Liberty Propane discount discussion. Shelly AcMoody made a motion to accept the agenda with additions, supported by Larry Omo. MOTION CARRIED.

Approval of minutes from the May 13th 2019 regular board meeting. Larry Omo made a motion to approve the minutes as submitted, supported by Shelly AcMoody. MOTION CARRIED.

Treasurer's Report – Robbi Omo submitted additional payments: Business Impressions in the amount of \$29.50, and BCRC in the amount of \$346.09, and Lake Michigan Mailers for \$700.00. Greg Gemmill made a motion to accept the treasurer's report with additional payment and place it on file, supported by Jim Snivley. MOTION CARRIED

Reports:

SHERIFF – JOHN POLLACK – No report

ASSESSING – MELISSA LANE – Melissa presented the assessing report.

CEMETERY SEXTON – LUCAS CRONKHITE – Robbi Omo, Clerk, presented a report submitted by Lucas Cronkhite.

COUNTY COMMISSIONER – DON VRABLIC – Presented the county commissioner's report.

DPW – PAUL WIMBIGLER – No report

ZONING – RUSS JENNINGS – Russ Jennings, Zoning Administrator issued the zoning report. Larry Omo made a motion to proceed with a letter of violation on the property at 405 Treasure Cove where they have failed to move the shed that is too close to property line, and Russ will also let them know they need a permit, supported by Shelly AcMoody. MOTION CARRIED.

Russ also informed the board that he has requested that the township attorney review a split concern with Red Channel Drive, the property is in a plat, and he's concerned with issues arriving

due to private drive. The township attorney stated in a letter that we should allow the split, but that does not guarantee that someone won't sue over the private road.

LAKELAND FIRE DEPARTMENT – JOE JEPSON – No report

BRANCH COUNTY ROAD COMMISSION – JAY MILLER – Introduced himself as Trent Arver's replacement with the BCRC. Mr Miller had a discussion with board members regarding his experience, learning his new position, and the working relationship he hopes to build with the board going forward.

#### PUBLIC COMMENT (3 MINUTE LIMIT)

Max Benjamin asked Jay Miller a couple of questions, and told him he would stop in and see him regarding his questions. Max also stated to the board that he would be out doing noise readings on I-69 if he weren't attending the meeting.

Don Vrablic stated that the scrap tire collection would be August 17<sup>th</sup> 9:00 to Noon at the Health Department Building on Marshall St. It is only for car and truck tires – semi, tractor, etc. tires are not accepted. He also stated there would be a clean sweep pesticide collection on July 24<sup>th</sup> – registration is required by July 17<sup>th</sup> and the collection is taking place at Ceres.

#### I. OLD BUSINESS

- A. Discuss policy, procedure, and charge for ordinances changes. Upon research, Russ Jennings recommended to the board that we charge \$475 if someone wants to make a recommendation for changes to a/an ordinance(s). Robbi Omo made a motion to accept the recommendation of \$475 fee for change requests, Larry Omo supported. MOTION CARRIED.
- B. Hazardous waste collection participation – The Hazardous waste collection program will take place on September 28<sup>th</sup>, 2019. Last year 29 residents from Ovid Township participated at a cost of \$33/each for a total cost of \$957. After brief discussion, the board agreed that this was a positive benefit to offer residents. Larry Omo made a motion to participate in the program, supported by Jim Snivley. MOTION CARRIED.
- C. Fund match for Biz Aid LLC – recycling center compactor. Following a brief discussion with board members, Greg Gemmill made a motion to commit to \$300 for the fund match, which is only contingent upon Biz Aid LLC receiving the grant for the compactor, supported by Larry Omo MOTION CARRIED.
- D. Proposal 18-3 (required updates/upgrades) – Robbi Omo informed board members of the changes taking place due to proposal 18-3, which include changes to the absentee voter requirements, and allowing for same-day registration. She also requested a new ePollbook due to the requirement for Windows 10, which the BOE believes may be causing issues on the old epollbook computers. Additionally, the Clerk requested a Bit Locker encrypted jump drive for transferring data to the epollbook. Greg Gemmill made a motion to authorize \$1,440 for the purchase of a laptop to be used as the epollbook and bit locker jump drive for Ovid Township elections, supported by Larry Omo. MOTION CARRIED.

- E. Website discussion (photos of officials, planning commission, etc.). Greg Gemmill suggested to the board that we might include pictures of board and planning commission members so residents can identify their representatives. Board members agreed, and discussed additional items related to the logo and a possible tagline for the township. Robbi Omo will work with the designer to incorporate updates into the new website design.

## II. NEW BUSINESS

- A. Rotating pictures in entrance. Greg Gemmill stated that he would like to start rotating pictures in the entryway for residents to view different photos of life in Ovid Township. He also informed board members and guests that he needed more vertical pictures.
- B. Planning commission recommendation – Wes Kinsey Special Use Permit and Rezone for seasonal reception hall (May – September) 429 Warren Rd. Ryan Kinsey attended the meeting. Jim Snivley stated that the venue was discussed at the last planning commission public hearing and meeting, and noted that while there were questions, there were no objections. Planning Commission members recommended to allow the special use permit. Greg Gemmill made a motion to accept the recommendation of the planning commission, supported by Jim Snivley. MOTION CARRIED.
- C. Planning Commission recommendation – zoning amendment to increase dwelling size from 960 to 1000 square feet in Agriculture and Waterfront Residential Zones. Greg Gemmill made a motion to accept the recommendation from the Planning Commission, supported by Shelly AcMoody. MOTION CARRIED.
- D. Special Assessment District application for street lighting on Tomkins Drive. Per Greg Gemmill, Bob Covert sent in application for Tomkins Drive. Currently in the hands of Consumers Energy design office. Greg Gemmill made a motion to accept the application for Tompkins drive lighting project, supported by Larry Omo. MOTION CARRIED.
- E. Renewal of Assessment District for weed control in channels and ponds within Shady Oaks I & II sub-divisions. Greg Gemmill explained that Shady Oaks Association has agreed to renew this and he proposing that this go to the public hearing process. The supervisory further recommended that it be done at length of 20 years. Greg Gemmill made the motion to accept the renewal request as proposed, supported by Jim Snivley. MOTION CARRIED.
- F. Newsletter review and discussion. The board discussed and approved the summer newsletter for distribution.
- G. Liberty LP – Larry Omo presented a contract from Liberty LP for special pricing. Greg Gemmill made a motion to accept the contract and extend for three years, supported by Shelly AcMoody, MOTION CARRIED.

PUBLIC COMMENT (3 MINUTE LIMIT) No public comment

CORRESPONDENCE – Robbi Omo presented two correspondences: Maner Consterisan regarding audit procedures, and notification regarding cancelling services from Charter Communications.

Greg Gemmill presented two correspondences for classes through the Michigan Township Association, and a thank you card from Shemels for the blinds purchased and installed at the Township.

Larry Omo made a motion to adjourn the meeting at 9:13PM, supported by Robbi Omo. MOTION CARRIED.

Respectfully submitted by Robbi Omo, Clerk.