

## **OVID TOWNSHIP BOARD**

**December 12, 2011**

### **Regular Meeting**

The Ovid Township Board met at the Township Hall on Monday, December 12, 2011. The following members were present: Sue Miller, Supervisor; Larry Omo, Trustee; Nancy Price, Treasurer; Judy Sabaitis, Clerk; and Ron Sampsel, Trustee. Also in attendance were 6 guests.

The regular meeting was called to order by Sue Miller.

The Board led the guests in the Pledge of Allegiance.

Motion by Ron Sampsel seconded by Larry Omo, that the agenda be approved as amended. MOTION CARRIED.

Motion by Ron Sampsel seconded by Nancy Price, that the November 14, 2011 Board minutes be approved as amended. MOTION CARRIED.

Motion by Ron Sampsel seconded by Larry Omo, that the November 22, 2011 Special Board minutes be approved as presented. MOTION CARRIED.

The Treasurer's report was presented including payment of bills. The Board approved the reports and placed them on file. Motion by Sue Miller seconded by Nancy Price, that the City Glass invoice for \$3,800, the McKenna invoice for \$68.25 and the EDM Publishers invoice for \$98.78 are approved for payment. MOTION CARRIED.

#### Public Comment:

Branch County Sheriff Deputy Steve McManamey presented statistics for the month, discussed jail population, the 2012 budget and the Marine Patrol.

The Board reviewed the Branch County Conservation District-Prairie River Watershed Planning Project and Partnership Agreement. The Planning Commission recommended that the Township enter into the Partnership Agreement. Motion by Ron Sampsel seconded by Larry Omo, that the Prairie River Watershed Planning Project Partnership Agreement is approved as presented. MOTION CARRIED.

The Board reviewed the Lakeland Fire Department Agreement approved by their Board on December 7, 2011 and delivered to Sue Miller for the Township's approval. Sue Miller high-lighted two sections that were revised from the Township's original contract prepared in July. The first change was to provide a written report quarterly rather than monthly. The second addition was "Coverage of insurance will be limited to the limits of the Fire Department's insurance policy. A copy of the Fire Department's policy will be furnished upon request". Motion by Ron Sampsel seconded by Nancy Price, that the Fire Department Agreement is tabled until the January meeting to allow Sue Miller time to request a copy of the insurance policy. MOTION CARRIED.

Sue Miller stated that a Special Meeting was held on November 22<sup>nd</sup> to interview Russell Jennings for the position of Ovid Township Zoning Administrator. Motion by Ron Sampsel seconded by Sue Miller, that Russell Jennings is hired as Zoning Administrator effective December 12, 2011. MOTION CARRIED.

Motion by Larry Omo seconded by Nancy Price, that compensation for the Zoning Administrator position is as follows:

- Jim Mikolajczyk is reimbursed as a non-employee status for assisting with the transition on November 1<sup>st</sup> and 3<sup>rd</sup> for 4 hours each day at an hourly rate of \$15.
- Ron Sampsel, Interim Zoning Administrator November 1<sup>st</sup> though December 31<sup>st</sup> is compensated at the current salary of \$1,030 per month.
- Russell Jennings is compensated at the current salary prorated to his date of hire.

MOTION CARRIED.

Resolution by Ron Sampsel seconded by Sue Miller, that the request from Marstellan, LLC to transfer membership interest in 2011 Class C licensed business with Dance-Entertainment Permit, located at R3, 632 Lake, Coldwater, MI 4036, Ovid Township, Branch County, wherein Brian Chambers transfers 25% membership interest to new member Michele J. Nixon.

Upon a roll call vote, the result was as follows:

AYE: Miller, Omo, Price, Sabaitis, Sampsel

NAY: None

MOTION CARRIED.

Reports:

Zoning – Ron Sampsel reported 4 permits were issued, 1 fine and 1 ZBA meeting. The total value of permits is \$107,300 and total fees/fines collected are \$1,075.

Assessing – The December Board of Review will meet on Tuesday, December 13<sup>th</sup>. Sue Miller stated she has contacted the Equalization Department several times requesting the residential sales study information. To date, she has received no response from the department. She voiced her concern to Commissioner Vrablic on the function of the Equalization Department and requested assistance with the situation.

B.P.W. – Paul Winbigler reviewed the October 11, 2011 minutes.

County Commissioner – Commissioner Vrablic reviewed the Commissioner's Monthly Report including the 2012 budget, furlough days, car-deer accidents, recognition of long serving employees, and marine patrol.

Cemetery – No report.

Correspondence reviewed including the DEQ water withdrawal letters for Jerry Bucklin, resignation of Debbie Lounds from the Branch County Planning Commission, MI Department of Transportation and MTA Education-Board of Review.

Motion made by Ron Sampsel seconded by Larry Omo, to adjourn the meeting at 8:35 P.M. MOTION CARRIED.

Respectfully Submitted:

Judy Sabaitis  
Ovid Township Clerk