

Ovid Township Board

April 17th, 2017

Kinderhook, MI

Special Meeting

Members present: Greg Gemmill, Supervisor; Shelly AcMoody, Treasurer; Robbi Omo, Clerk; and Ron Sampsel, Trustee; Larry Omo, Trustee

Members absent: None

There were no other attendees at the special meeting

Greg Gemmill called the Special Meeting to order at 12.54PM.

Board members said the Pledge to the Flag.

AGENDA APPROVAL - Ron Sampsel made a motion to approve the agenda, supported by Shelly AcMoody with addition C under new business - Discuss items additional items related to the fire.

MOTION CARRIED.

OLD BUSINESS

A. Sign contract for rental office trailer

A. All board members signed contract for a 6 month lease of a mobile office unit to be used at the current Ovid Township site.

- The insurance adjuster gave a verbal approval for a mobile office lease during the May 21st meeting and again via phone to the clerk on April 11th, 2017.
- Six- month lease is approximately \$12,000.
- Sanitation services will be provided by General Sanitation, Coldwater, MI.

B. Determine engineering/architect company

- Two estimates from engineers were presented to board members.
 1. Bell Engineering - \$16,854.00
 2. Wharry Engineering - \$17,425.00
 - Greg Gemmill made a motion to use Bell Engineering for the design and project management of the rebuilding of Ovid Township, supported by Larry Omo.
- MOTION CARRIED.

C. Discuss materials at ServPro - Battle Creek facility

- Treasurer sent a list of items that survived the fire to board members via email and briefly reviewed them during the meeting.
- Treasurer and clerk will review remaining items at the ServPro facility in Coldwater on Wednesday, April 19th, 2017. Many historic documents remain at that facility.
- Board members discussed storing items in airtight containers in the new building.

NEW BUSINESS

A. Amend demolition quote to include removal of footings and foundation.

- Board members discussed the new demolition quote (additional \$1,000.00) from Longardner, which included the removal of footers. All members agreed to use Longardner as determined by vote during the April 6th, 2017 meeting.
- B. Discuss builders and information to insurance adjuster.
 - Board members discussed providing contractor contacts to the insurance adjuster so he is able to get the information he needs from them. He has requested that we provide him with a per square quote, which contractors have not been comfortable with giving as they typically quote a job based on materials, not square footage.
 - All members agreed that the clerk will give the adjuster contact information for the following:
 1. Musson Builders
 2. Hempker Construction
 3. Brand Construction
 4. Carpenter Creations
 5. Beck Construction
- C. Items related to the fire.
 - Clerk discussed the status of the following items with board members:
 1. Business personal inventory of items list
 2. Personal property inventory of items list
 3. Open insurance items
 4. Confirmation of no accounts receivable lost in the fire
 5. Items related to ServPro, including the use of the dumpster currently on site and the option of Longardner coordinating with ServePro for debris removal.
 6. Details of ModSpace (mobile office) set up
 - Treasurer discussed additional items with board members
 1. Chairs for Zoning Administrator and Treasurer.
 2. Drop box for items dropped off at the township hall. Board members agreed that one not attached to the building would be best.
 3. Fireproof safe - doesn't need to be as big as the last one, and might be able to use fireproof, looking, filing cabinet.

ADJOURNMENT - Robbi Omo made a motion to adjourn the meeting at 1:14PM, supported by Shelly AcMoody. MOTION CARRIED.