

OVID TOWNSHIP BOARD
January 8, 2018
Ovid Township Special Meeting
Ovid Township Hall

Greg Gemmill called the regular board meeting to order, and led the board members and attendees in the pledge of allegiance at 7:22 PM following the interviews for the planning commission open seat.

Ron Sampsel made a motion to approve the agenda with the addition of I. and J. for the regular meeting. L. Omo supported the motion. MOTION CARRIED.

Approval of minutes from the December 11th, 2017 public hearing, motion made by Shelly AcMoody, to approve, supported by Ron Sampsel, and regular board meeting, motion made by Ron Sampsel, supported by Larry Omo MOTIONS CARRIED.

Treasurer's report – Robbi Omo has one additional check to General Sanitation for \$400.00, Shelly AcMoody made a motion to place the report on file, supported by Larry Omo. MOTION CARRIED.

Shelly AcMoody presented board members with maturing CD that needs to be reinvested. She provided rates of 1yr at 1.75%, 18 mos at 1.85%, 24mos at 1.95%, but those rates will change by the date of maturity for the CD. Robbi Omo made a motion for Shelly to use discretion in reinvesting CD in 1yr CD (rates will change when CD expires), and report at February meeting with secured rate, supported by at the current highest rate, supported by Greg Gemmill. MOTION CARRIED.

Public comment

James Hall introduced himself – cemetery sexton candidate, described background, experience, services. He is not prepared to do grave openings, and apologized for that, but did state that in an emergency situation, he would make sure the job was completed. Prefers to do lawn care, no snowplowing. Board members asked various questions related to the duties.

1. OLD BUSINESS

- A. Planning commission appointment – Robbi Omo made a motion to appoint Tammi Schorfhaar to the open position on the planning commission, supported by Larry Omo who also added that he would like to see Jim Snivley offered a position as an alternate on the zoning board of appeals. MOTION CARRIED.
- B. Cemetery sexton replacement progress – Review bids:
 - i. James Hall – lawn maintenance, no interment, digging or concrete
 - ii. Butters Excavating & Lawn Care – will take on all aspects
 - iii. Spotless Mowing – lawn care only
 - iv. Lucas Cronkhite – interment and concrete only
 - v. Robbi Omo made a motion to purchase a computer for the incoming cemetery sexton and get it ready with the appropriate Pontem software, supported by Shelly AcMoody. MOTION CARRIED
 - vi. Greg will contact contractors to set up meeting with board members.

C. Zoning administrator hours & salary adjustment – Greg discussed the motion that was made during the November meeting to increase the zoning administrator hours. The position is a salaried position, not hourly. Larry Omo stated that there is no need to increase the hours at this point. The zoning administrator's hours will remain as they have been from 8 to noon on Tuesday and Thursday. Ron Sampsel made a motion to rescind the previous motion, supported by Larry Omo. MOTION CARRIED.

i. Melissa Lane, SM Assessing, has requested that the zoning administrator not give the permit to the assessor until the zoning administrator has done his site inspection, as it is creating issues with her efficiently doing her job. She requested that the zoning administrator not give her the permits until he has completed his zoning compliance form. The Zoning administrator agreed to Melissa's the assessor's request.

2. NEW BUSINESS

A. Planning commission annual report – Andy AcMoody presented the annual report for the planning commission. The report will be placed on file.

i. Greg Gemmill asked Andy about verbiage on the ZBA permits and zoning permits. Board members and Andy discussed the current verbiage and asked if it needed to be changed to let residents know that their structure might have to be removed if is not completed as presented for the original permit application. Andy stated that similar verbiage is already on the documents.

B. Zoning violation – 386 E. Pearl Road – Chad Erickson – Per Greg Gemmill, Mr. Erickson will be coming into the township for a permit.

C. Junk violation – 306 s. Fillmore – Derek Paradine – Greg Gemmill personally delivered four letters to Derek Paradine for the original junk violation and all of the subsequent issues. As of today's date, nothing has been done with the property. Greg made a recommendation that he will look at the property on January 12th, 2018 (the final deadline for bringing the property into compliance), and turn it over to the Sheriff's department. Larry Omo made a motion to proceed as recommended by Greg, Ron Sampsel supported. MOTION CARRIED.

D. Branch county road commission meeting – Greg is still confused regarding the Road Commission's recommendation. Greg further stated that he needs to discuss the suggested list provided by Brad Bell to determine what needs to be repaired/worked on. Larry reviewed the list and discussed the roads with board members. Larry stated that we really won't be able to get a real feel for what the roads are like until spring. Board members discussed the presentation from the Road Commission further and unanimously decided to proceed using past practices for next fiscal year budgeting.

E. Lawsuit – Kevin & Deanna Hatmaker – 461 Mallard Dr. – Greg explained the lawsuit to board members. Greg is meeting with Joe Haas next week, the township attorney, to discuss the issue.

F. Cemetery rules & signs – Kim Haylett concerns – Greg Gemmill stated that Kim Haylett contacted the township regarding her daughter's decorations being removed. She stated that the signs for the rules need to be out where people can see them. They are currently located by the water pumps. Greg sent her a copy of the ordinance, the clerk posted the verbiage to the front page of the Township website, and stated that the ordinance was already linked to the site. Greg will include in a section in the next newsletter regarding the cemetery rules.

- G. Schedule budget workshop – Greg Gemmill stated that there is no need for a second budget workshop, board members agreed to discuss the updated Road Commission number at the February board meeting.
- H. Items related to the fire – Robbi Omo reported that there was nothing to report regarding the fire/rebuilding of the Township Hall.
- I. Hurst recommendation regarding Planning Commission. Per Greg, the planning commission recommended to rezone to rural residential. Mr. Hurst stated that he did the survey and paid for the re-zoning. If approved, he will get in touch with the attorney for the other party. He is working with his attorney to make sure he is compliant. If necessary, he will follow through with court hearings. He is currently going through the processes required and will not build anything until he is completely compliant and legally able to do so. Based on the planning commission’s recommendation Larry Omo made a motion to approve, supported by Ron Sampsel. MOTION CARRIED.
- J. Building maintenance –
 - i. Shelly AcMoody stated that we are in a unique situation with the temporary building and stated that Russ informed her that we didn’t have water because the pipes were frozen. As of the meeting there is still no water. Robbi Omo will contact General Sanitation.
 - ii. Shelly also asked about snow shoveling – she has a bad back and Russ is unable to shovel. Greg will contact George Baker and ask what he would charge to send someone over to shovel snow on a temporary basis.

3. PUBLIC COMMENT

- A. James Hall asked if the board would be contacting him to set up another meeting to go over Cemetery Sexton bids.

4. REPORTS

- A. ASSESSING – MELISSA LANE delivered the assessors report.
- B. DPW – NONE
- C. COUNTY COMMISSIONER – DON VRABLIC delivered commissioner report
- D. CEMETERY SEXTON – NONE
- E. FIRE DEPARTMENT – JOE JEPSON - NONE
- F. ZONING – RUSS JENNINGS delivered the zoning administrator report. Ron Sampsel made a motion to extend time frame to May 1st for Thomas & Alice Eckman to lower the deck to nine inches, due to weather, supported by Larry Omo. MOTION CARRIED.

CORRESPONDANCE

Robbi Omo presents the correspondence: letter from Charter regarding services, letter from Employers Mutual Casualty Company regarding merger with Hamilton Mutual Insurance Company, planning and zoning workshop, board of review workshop.

ADJOURNMENT

Robbi Omo made a motion to adjourn the meeting at 9:31 PM, supported by Ron Sampsel. MOTION CARRIED. Meeting adjourned.

Respectfully submitted by Robbi Omo, Ovid Township Clerk