

**PLANNING COMMISSION
BRANCH COUNTY
MICHIGAN
MEETING MINUTES
February 2, 2016**

The Ovid Township Planning Commission met on Tuesday February 2, 2016 at the Ovid Township Hall. Vice Chairman Ron Sampsel called the meeting to order at 7:30 PM.

Members Present: Sean Groves, Chris Donbrock, Ron Sampsel and Cheryl Downs

Others Present: Christine Forrister and Russ Jennings

APPROVAL OF AGENDA Donbrock made a motion to accept the agenda as presented. Groves supported and the motion carried.

APPROVAL OF THE MINUTES Groves made a motion to place on file the minutes of the January 5, 2016 minutes as presented. Donbrock seconded and the motion carried.

OLD BUSINESS None

NEW BUSINESS

- A. Review the request to re-open the Blackberry Patch PUD Neither Mr. Cary nor Mr. Lasky have been in contact regarding this request since their November 13, 2015 letter. So no action is being taken at this time.

ZONING ADMINISTRATOR REPORT

A Three new permits were issued in the month of January: one new home, one accessory building

And a lighted sign for Barefoot Grille.

- A. Zoning Manual Cost Jennings would like the Commission to set a cost for this manual in the event someone would like to purchase one. Groves has donated the materials and time of his office staff in producing several different versions of this manual. He will determine the cost involved.
- B. The cost of Public Hearings and the Zoning Board of Appeals was discussed. At the present time it is \$500.00. This is to cover the cost of the mailings, the newspaper ad and the pay for the Commission or ZBA members. In the last several years the Public Hearings have been held before the regular Planning Commission meetings so there is no extra cost for Commission members pay. If an expert such as an attorney or consultant is needed there is a cost incurred.

No consensus was reached as to whether this cost should be increased.

PUBLIC COMMENT

Christine Forrister asked why more isn't done about areas that are unsightly as far as keeping properties cleaned up. Jennings said that people come in and complain about different properties and when they are told a formal complaint with their signature needs to be made before an investigation is done, the complainant never wants to follow through because they don't want their name used.

NEXT MEETING March 1, 2016 7:30 PM at the Township Hall.

AJDOURN Donbrock Made a motion to adjourn the meeting at 8:10 PM he was supported by Groves and the meeting was adjourned.

Respectfully submitted,

Cheryl Downs, Secretary