

OVID TOWNSHIP BOARD
November 9, 2015

Regular Board Meeting

The Ovid Township Board met at the Township Hall on Monday, November 9, 2015

Members present: Sue Miller, Supervisor, Robbi Omo, Clerk, Shelly AcMoody, Treasurer, Ron Sampsel, Trustee, Larry Omo, Trustee.

Others Present: Don Vrablic, Greg Gemmill, Russ Jennings, Charlotte Knisely, Jon Pollack, Paul Winbigler

The Ovid Township Regular Board Meeting was called to order by Miller at 7:30 P.M.

The Board led the guests in the Pledge of Allegiance.

AGENDA: Miller requested amending the agenda to include Ovid Township's Governmental Non-ERISA Retirement Plan Resolution. Sampsel made a motion to add the item to the agenda as New Business, section C. t. Motion was supported by L. Omo. MOTION CARRIED.

APPROVAL OF MINUTES: Sampsel made a motion to approve the minutes from the Ovid Township Board's regular meeting on October 12, 2015. Motion was supported by Miller. MOTION CARRIED.

TREASURER'S REPORT: AcMoody presented the Treasurer's Report for the month of October. Miller asked if there were any questions or comments. There were none. Miller placed the Treasure's Report on file

PUBLIC COMMENT: Sheriff Jon Pollack addressed the board. Pollack outlined changes to the registration of convicted sex offenders, which will now be handled by the county instead of state police. Pollack stated the change will create an additional workload on county staff and will require specific times be set aside to handle registration. Pollack said the Branch County Road Patrol, using the K-9 officer, found two ounces of heroin and syringes during a recent bust. Pollack stated that due to long response times and lack of patrol staff, Union City had requested the county deputize some village officers so they can perform property checks in their outlying areas. Pollack stated the village officers had been sworn in on November 9, 2015. Pollack stated that two open positions at the Branch County Jail have been filled and that overtime costs should be reduced. Pollack stated that the average daily inmate count for October was at 135 with 27 females. Pollack stated that female inmates are shipped to Calhoun County when the numbers get too high to accommodate them at the Branch County Jail. L. Omo asked the daily cost of housing the inmates in Calhoun's facility. Pollack stated the cost was approximately \$35 per inmate, per day. Pollack stated that persistent overcrowding and the growing number of female inmates is a major concern for Branch County. Pollack stated his primary goal as sheriff is to increase road patrols in the county and his second goal is to see that a new jail facility constructed that will successfully meet the needs of Branch County. Miller asked if the commissioners are working on ballot language. Branch County Commissioner, Don Vrablic, said the commissioners are waiting to hear from the consultant before drafting ballot language for the new jail facility. Pollack also discussed a sidescan sonar donated to the Marine Patrol from the Coldwater Lake Association and the future plans of the Branch County Animal Shelter. Pollack said that he had met with the Amish Road Group to discuss funding of roads by the local Amish population. Pollack stated that the Amish leaders have stated their willingness to help

pay for road repairs, but there is currently not a way to assess the costs or a method for them to apply the funds to the township. Pollack said they would hold another meeting in the coming months. Pollack also spoke about a new Presumptive Parole bill that is going through the Michigan House of Representatives. Pollack stated that the bill would automatically grant parole to all prisoners after they reach their minimum sentence. Pollack stated his opposition to the bill.

OLD BUSINESS

- A. Bella Vista Golf Course & Blackberry PUD:** Miller shared a letter from owners of the Bella Vista Golf Course, Ron Cary and Tony Lasky, requesting that the board reopen the PUD on their property. Miller stated the letter addressed specific restrictions of the PUD that Cary and Lasky would like changed. Miller stated that township attorney, Joseph Haas, has advised the request now be referred to the Planning Commission for review, consideration, and recommendation to the board. Miller stated that no fee is required for this request, nor is a public hearing required at this point in the process. AcMoody stated that members of the board should have copies of the original PUD from 1987 and any township meeting minutes that include amendments to the PUD from 2004. Jennings stated he would organize all PUD-related paperwork and information for the board. R Omo made a motion to refer the request for reopening the Bella Vista Golf Course PUD to the Planning Commission for review, consideration and recommendation. AcMoody supported. MOTION CARRIED. L. Omo made a motion to send a letter updating Cary and Lasky on the status of their request. R. Omo support. MOTION CARRIED.
- B. Newsletter:** Miller asked board members to review the newsletter draft for necessary additions or corrections. There were none. AcMoody stated she would inform Miller of the number of newsletters. Miller stated she would send to the newsletter to the printer.

NEW BUSINESS:

- A. Annual Township Meeting with Branch County Road Commission:** Miller stated that a meeting has been scheduled for Thursday December 17 at 2pm at the Road Commission Building. Miller suggested board members consider and prepare notes on any necessary maintenance or construction projects and to mark the meeting date on their calendars
- B. 2016 March Board of Review – Organizational Meeting:** Miller stated the March Board of Review meeting is scheduled for Tuesday March 8th, 2016, which is an election day, so an alternate site is needed. Miller suggested that the meeting be held at the Assessor's office. AcMoody made a motion to hold the March Board of Review meeting on Tuesday, March 8, 2016 at 20 West Chicago Street, Coldwater, MI. Motion was supported by R. Omo. MOTION CARRIED.
- C. Ovid Township Governmental Non-ERISA Retirement Plan Resolution:** Miller shared a letter from Burnham & Flower Insurance Group stating the Internal Revenue service (IRS) requires that all retirement plan sponsors restate their plan documents at regular intervals. Miller stated that Burnham & Flower had provided an amended and restated plan in the form of an adoption agreement for the Ovid Township Governmental Non-ERISA Retirement Plan. Miller summarized by stating that the group retirement plan document must be updated as part of the mandated

restatement cycle. R. Omo stated that nothing had changed in the plan's operation and that there were no new fees or charges involved. Miller resolved to approve the restatement requirement and sign the documents as prepared by Burnham & Flower. L. Omo supported the resolution. Rollcall vote: Sampsel –Yes. L. Omo – Yes, Miller –Yes, AcMoody – Yes, R. Omo – Yes. Resolution is declared PASSED.

PUBLIC COMMENT: AcMoody stated that Kim Haylett and her husband Wayne Haylett of 385 Otis Rd, a property adjacent to the Ovid Township Hall, has asked that people refrain from petting her dogs should the animals ever get away from their yard and come on township property. She stated the dogs are friendly, but she doesn't want them to be a nuisance to anyone. Haylett also thanked Ovid Township Board members for being tolerant and kind neighbors when the Haylett's hold their annual harvest festival.

REPORTS:

- A. Zoning:** Jennings stated that he issued 9 permits for the month of October. Jennings updated the board on a violation issued at 607 Kim Drive for a complaint of excess cats per Ordinance 14.23 B. Jennings stated that resident Janet Metcalf is working with the local Humane Society to place the cats in new homes. She still has a few male cats that require neutering and one mother cat with a litter of kittens, but Metcalf is working on rehoming the cats.
- B. Assessing:** Melissa Lane stated that it is a busy time for those in the assessor's office, as there is a review of the residential sales study information in Ovid Township. Lane stated that any corrections and errors go back to the Equalization Department. Lane stated that the assessor's office has not received anything on agricultural values for the 2016 tax year at this time. Lane stated that work is underway on the second half of building permits for the 2016 tax year.
- C. DPW:** Paul Winbigler shared minutes from latest DPW meeting. Winbigler stated that screens were being systematically cleaned in public septic systems. Winbigler stated that residents of Lakeside Estates had recently voted to assess homes for \$188 and vacant lots for \$92. The residents would like additional fire hydrants installed. Winbigler stated a tap transfer had been sold on Pearl beach, but there was no information on the price. Winbigler stated that discussion was underway regarding dredging under the bridge on Warren Rd. and that the DPW was scheduled to meet on November 10, 2015.
- D. County Commissioner:** Don Vrablic presented the County Commissioner Report and discussed the Jail Study, Animal Shelter, Flu vaccines, and the CHC transition and the recommendation that the county enter into a three year management and asset purchase agreement with ProMedica, a non-profit company based in Toledo, Ohio. Vrablic stated the three year period would be from January 1, 2016 until December 31, 2018. Vrablic stated that the Community Action Agency will lease office space in the Human Services Building on Marshall Road adjacent to the Sheriff's Department. The CAA will also lease space in the Center on Aging Building for food prep and distribution.
- E. Cemetary Sexton:** NONE

CORRESPONDENCE: R. Omo presented township correspondence.

MTA sent a pamphlet on how to write, adopt and enforce ordinances.

Kalamazoo Area Transportation Study: Public meeting will be held on Monday, November 23, 2015 at 10:00 am at the Branch County Road Commission at 23 East Garfield Avenue, Coldwater, MI 49036.

McKenna & Associates – Congratulations is in order for Chris Koury promoted to the position of Principal Planning as of November 1, 2015.

Department of Licensing and Regulatory Affairs: Notice to Michigan municipalities regarding Public Act 480 of 2006, the Uniform Video Services Local Franchise Act. Pursuant to Section 12(2) of the Act, the MPSC shall file an annual report to the Governor and Legislature that includes information on the status of video service competition in Michigan. The electronic survey is available from October 26, 2015 until November 20, 2015 at Michigan.gov/mpsc

Department of Licensing and Regulatory Affairs: International Code Council. Letter outlines the Michigan code book and requirements pertaining to having people on site and working on township property. .

ADJOURNMENT: L. Omo made a motion to adjourn the meeting. Motion was supported by AcMoody. MOTION CARRIED. Meeting was adjourned at 9:09 p.m.

Respectfully Submitted:

Robbi Omo, Ovid Township Clerk
Minutes Prepared by Charlotte Knisely