

OVID TOWNSHIP BOARD
December 14, 2015

Regular Board Meeting

The Ovid Township Board met at the Township Hall on Monday, December 14, 2015

Members present: Sue Miller, Supervisor, Robbi Omo, Clerk, Shelly AcMoody, Treasurer, Larry Omo, Trustee, Ron Sampsel, Trustee. Also in attendance were 7 guests.

The Ovid Township Regular Board Meeting was called to order by Sue Miller at 7:30 pm.

The Board led the guests in the Pledge of Allegiance.

AGENDA APPROVAL: Sampsel made a motion to approve the agenda as presented. Motion was supported by L. Omo. MOTION CARRIED.

APPROVAL OF MINUTES: Sampsel made a motion to approve the minutes from the November 9, 2015 Ovid Township Board meeting. Motion was supported by AcMoody. MOTION CARRIED.

TREASURER'S REPORT: Miller asked if there were any questions or comments pertaining to the Treasurer's Report. R. Omo explained that board members were reviewing a full report, rather than the usually presented report summary. R. Omo stated that she provided the full report so that the unemployment fine of \$930.00 would be listed. Miller asked how the township was accounting for the fine. R. Omo stated that AcMoody had created an account titled "Unemployment Fine." Miller placed the report on file.

A. Budget Amendments: R. Omo reviewed the budget amendment memorandum presented to board members. Board members discussed and adjusted the budget as follows:

INCREASE BUDGET

- **Account #209726 – Assessor supplies** requires a budget **increase of \$4,000** due to an unplanned and required software update. This increases the current budget from \$3,000 to \$7,000.
- **Account #101800 – Township Board professional services** requires a budget **increase of \$4,000** due to increased professional services from the Township Attorney. This increases the current budget from \$5,000 to \$9,000.
- **Account #101802 – Township Board membership & dues** requires a budget **increase of \$50** due to an increase membership fee to the Michigan Township Association. This increases the current budget from \$2,900 to \$2,950.
- **Account #101870 – Township Board unemployment and insurance fine** is a newly created account due to a fine incurred by Ovid Township for failure to file required reporting resulting in a \$930 fine. The budget requires an **increase to \$930**. This increases the current budget from \$0 to \$930.
- **Account #410705 – Zoning Board of Appeals** requires a budget **increase of \$3,000** due to an increase in ZBA requests. This increases the current budget from \$1,500 to \$4,500.
- **Account #410703 – Zoning Administrator salary** requires a budget **increase of \$1600** due vacation and illness coverage for the Zoning Administrator. This increases the current budget from \$12,660 to \$14,260.

DECREASE BUDGET

- **Account #440958 Public Works - Branch County Road Commission** account has a budget of \$125,000 for sealcoating and dust control. The actual cost for these services for fiscal year 2015 – 2016 is \$96,646 leaving a **surplus of \$28,355**. Ovid Township has no other road project commitments for this fiscal year. I recommend a **decrease of \$13,580**. This will reduce the current budget from \$125,000 to \$111,420.

Sampsel made a motion to accept the budget amendments as discussed and noted above. Motion was supported by Miller. MOTION CARRIED.

PUBLIC COMMENT: Don Vrablic stated that the exchange club basketball tournament is coming up and he would be seeking donations and support soon.

S.Acmoody suggested that Cemetery Sexton George Baker's phone number be added to the Ovid Township website. R. Omo stated she would add Baker's contact information to the website.

OLD BUSINESS

- Annual Township Meeting with Branch County Road Commission Reminder:** Miller stated that the annual meeting with the Branch County Road Commission is scheduled for December 17th at 2pm. Miller asked if there are any projects that board members would like to discuss at the meeting. L Omo said that the shoulder work that was done on Grass Lake would be a good idea for some other areas in the township. Miller asked if any asphalt or chip and seal projects need to be done. Miller reminded members that there is money available for road projects if they feel there are needs for improvements.

NEW BUSINESS:

- Set Up Date/Dates for Budge Workshop:** Board members discussed dates for Budget Workshop meetings. The dates of January 7th and February 15th were selected. Both meetings will begin at 5:30 pm.

PUBLIC COMMENT: None

REPORTS:

A. Zoning- Russ Jennings presented the zoning report for the month of November Two permits were issued. One permit is for the construction of a new home and the other permit is for the construction of a storage building. Jennings stated that two ZBA meetings are scheduled for December 17th at 6:30 pm. Jennings stated that Janet Metcalf of Kim Drive had successfully reduced the number of cats living on her property and that the nuisance issue is rectified. Jennings stated that he had been in contact with the Ron Cary, co-owner of Bella Vista Golf Course, to explain that the next step in any desired changes to the Blackberry Patch PUD is up to Cary. Miller agreed that the township has followed through on the request, and that the issue now must be taken up by Cary if he wants to proceed.

B. Assessing – Miller presented the Assessor's Report. Miller stated that the December Board of Review was scheduled to meet on December 15, 2015 at the Ovid Township Hall. Miller stated that the assessor is still waiting on agricultural and commercial equalization studies. Miller

stated that, at present, the county ascribes \$4100 per tillable acre and \$2500 per non-tillable acre.

C. DPW-None

D. County Commissioner – Don Vrablic presented the County Commissioner's Report and discussed Unemployment rates, Animal shelter, Pre-Weather Notification, CHC Transition and wished the township board and those in attendance happy holidays.

E. Cemetery Sexton – George Baker stated that flowers, flags and pumps have all been set for winter. Damaged trees have all been removed from township cemeteries.

CORRESPONDENCE:

- R. Omo presented township correspondence received in the past month.
- DEQ sent the following letters:
- A request by Robert Biddell to construct a sea wall was denied.
- A request by Jeff Uetrecht to construct a turbidity barrier for the Coldwater and Long Lake Channel was approved.
- A request by Gary Schnitke to construct a turbidity curtain around the work area was approved
- A request by Robert Salsbury to construct a turbidity barrier was approved.
- 2016 Board of Review Training.
- FOIA Request for information on Coldwater Lake Marina from Keck Consulting. R. Omo stated she will do some follow up on the request.
- Miller Pipeline Safety and Land Use sent a letter pertaining to 811 (Call Before You Dig.)

ADJOURNMENT: L. Omo made a motion to adjourn the meeting. Motion was supported by AcMoody. Meeting was adjourned at 8:25pm. MOTION CARRIED

Respectfully Submitted:

Robbi Omo, Ovid Township Clerk
Minutes Prepared by Charlotte Knisely