



Ovid Township Hall  
Branch County, Michigan  
May 11th, 2020, 7:00PM  
Regular Board Meeting  
Minutes

*(Held via teleconference due to covid-19 and Stay Home Order)*

Greg Gemmill called meeting to order at 7:01 pm, and proceeded to take roll call attendance.

Members present: Greg Gemmill, Supervisor; Shelly AcMoody, Treasurer; Jim Snivley, Trustee; Larry Omo, Trustee; Robbi Omo, Clerk.

Members absent: None

Others present: Amy Havasy deputy Clerk, Teresa Collins, Max Benjamin, Robert Hawley – Zoning Administrator

Approval of agenda –Larry Omo made a motion to approve the agenda as submitted, supported by Jim Snivley. By roll call vote all members voted yes. MOTION CARRIED

Approval of minutes from March 17th, 2020 Public Hearing. Larry Omo made a motion to approve the minutes as submitted, supported by Jim Snivley. By roll call vote all members voted yes. MOTION CARRIED.

Approval of minutes from March 17th, 2020 Regular board meeting. Shelly AcMoody made a motion to approve the minutes as submitted, supported by Larry Omo. By roll call vote all members voted yes. MOTION CARRIED.

Approval of minutes from April 2<sup>nd</sup>, 2020 special meeting. Jim Snivley made a motion to approve the minutes as submitted, supported by Shelly AcMoody. By roll call vote all members voted yes. MOTION CARRIED.

Treasurers Report – Robbi Omo informed the board that there was an additional invoice for Business Impression in the amount of \$16.30. Motion to accept the Treasurer's Report with additional check by Greg Gemmill, supported by Larry Omo. By roll call vote all members voted yes. MOTION CARRIED.

PUBLIC COMMENT (3 MINUTE LIMIT)

I. OLD BUSINESS

- A. APPROVE APRIL FINANCIAL REPORT & EXPENSES – Greg Gemmill made a motion to accept the April financial as submitted, supported by roll call vote. By roll call all members voted yes. MOTION CARRIED.
- B. JUNK VIOLATION REPORT – Greg Gemmill discussed the junk violation report provided to board members.
  - a. Demeritt and Matthew, 552 Warren Rd. Greg Gemmill made a suggestion to the board that he send another letter on 5/16.
  - b. Mills, 548 Sassafras Dr. – Greg stated that the property is in line with the township ordinance and has closed the case.
  - c. Albert/Labadie, 598 Warren Miller Rd. Greg stated that the property has been cleaned up and brought within compliance and has closed the case.
  - d. Mylek, 673 JoJo Lane. Greg discussed the property with the owner's daughter. He will continue to keep an eye on the property as they work to clean it up and get it sold.
  - e. Gallup, 469 Pinecrest. Greg stated that he appears to have some excuses on why he can't plate vehicles. He stated that he would like to send him a third letter on 5/16, reminding him he needs to continue to bring the proper into compliance.
  - f. Herman, 301 S. Centennial Rd. Greg has noticed that there has been some work done, but will continue to keep an eye on the property to make sure the repairs from a house fire continue to progress. He has also reported this to the zoning administrator, Robert Hawley.
  - g. Lynd, 333 S. Centennial Rd. Greg stated that he would like to send a third letter to Mr. Lynd on 5/16 since there is still no work being done on the property.

II. NEW BUSINESS

- A. TOWNSHIP INVESTMENT POLICY - RESOLUTION 2020-5-11A
  - a. Greg Gemmill submitted a resolution to approve the investment policy for Ovid Township by Shelly AcMoody, supported by Robbi Omo.
  - b. By roll call vote:
    - i. Shelly AcMoody – yes
    - ii. Robbi Omo – yes
    - iii. Greg Gemmill – yes
    - iv. Jim Snivley – yes
    - v. Larry Omo – yes
  - c. RESOLUTION CARRIED
- B. COLDWATER LAKE ASSOCIATION FIREWORKS PERMIT – Greg stated that they didn't get the paperwork to him for the permit, so this will be tabled for next month.

- C. LAND-SPLIT / BEVERLY & SANDY NUTT / BEVERLY DRIVE – Greg Gemmill explained the reason for the request for the land split. Bob Hawley, zoning administrator has no issues with the split. Melissa Lane stated that her only concern is that the walkways don't have a description and has requested that the approval of the split include the stipulation that a description of walkway #1 and walkway #2 be added. Greg Gemmill made a motion that the land division application be accepted and approved by the board with the stipulation that the two walkways receive a legal description proposed as walkway #1 and walkway #2, respectively, and Marty Statler's trust, owner of lots 10 and 11 of Beverly Hills will own the walkway between his lots. Similarly, Mark Ferry, owner of lot 1 of the subdivision will purchase the walkway on the east of and adjacent to his lot. Supported by Larry Omo. By roll call vote all members voted yes. MOTION CARRIED.
- D. POST COVID-19 DISCUSSION – Shelly stated that we need to consider all that needs to be done to reopen the offices and have meetings in person once the Covid-19 issue is eased and we are able to work in the building again. Shelly made a motion to request that the board approve up to \$1,000 to prepare to open, supported by Jim Snivley. By roll call vote all members voted yes. MOTION CARRIED. Shelly stated that the MTA is holding a teleconference tomorrow on opening office post Covid-19, and she will be participating and provide a follow up email to board members with additional information on this subject
- E. SUMMER NEWSLETTER – Board members discussed the drafted newsletter.

#### Reports:

1. Sheriff – A hard copy of the report was provided to board members; Greg reviewed the report.
2. Assessing – No report
3. Cemetery Sexton – A hard copy was provided to board members; Greg reviewed the report.
4. County Commissioner – A hard copy was provided to board members; Greg reviewed the report.
5. DPW – No report – No report
6. Lakeland Fire Dept. – No report
7. Zoning Administrator – Bob Hawley presented the Zoning Administrator's reports for March and April. Hard copies of both were provided to board members.

#### Public Comment (3-minute limit)

Theresa Collins asked when the county would start working on Lake Dr. Jim Snivley stated that they just striped the road. Greg hasn't seen a schedule at this point.

Shelly AcMoody stated that the new mailbox has arrived. Robbi Omo added that it's nice since the permanent absentee voter list is increasing.

Greg asked how board members felt about holding the June meeting in the building. All board members agree that if we do it safely, we should hold the June meeting in the building.

#### Correspondence

Robbi presented a correspondence from Charter Communication, and four DEQ's. Greg Gemmill presented a correspondence from Consumers, and one from the MTA for a Zoning Board of Appeals training. He will contact ZBA members to see if anyone is interested in the webinar. Larry Omo and Bill Benjamin both expressed interest in the webinar.

Motion to Adjourn by Larry Omo, supported by Jim Snivley. By roll call vote all members voted yes. MOTION CARRIED.

Meeting adjourned at 8:16 pm.

Respectfully submitted by Robbi Omo, Clerk