

Ovid Township Board

May 13, 2013

Regular Minutes

The Ovid Township Board met on May 13th, 2013 at Ovid Township Hall.

MEMBERS PRESENT: Sue Miller, Supervisor; Nancy Price, Treasurer; Judy Sabaitis, Clerk; Larry Omo, Trustee; Ron Sampsel, Trustee. Also in attendance were 10 guests.

The regular monthly meeting was called to order at 7:30 PM.

Sue Miller led board members and attendees in the Pledge to the Flag.

AGENDA: Nancy Price requested to add NSF check discussion to Old Business. Ron Sampsel moved to approve the agenda with the addition, supported by Nancy Price. MOTION CARRIED.

MINUTES: Ron Sampsel moved to approve the minutes from the April 8, 2013 regular board meeting, supported by Larry Omo. MOTION CARRIED.

Treasure's Report: Sue Miller stated that she had a couple of question regarding the treasure's report and inquired if check #424 was voided to which Nancy Price confirmed it had been voided. Sue Miller also inquired about charges to Creative Web Design, confirmed Judy Sabaitis that the charges were for annual hosting and domain. Judy further explained the charges and payment to Zeta One for damages caused by a recent power surge. Sue Miller stated that the report will be placed on file.

Public Comment: Sue Miller opened the floor for public comment, and started by reading a letter of resignation from recording clerk, Robbi Omo, to be effective July 1st or when the position is filled, whichever is first. Sue Miller moved to accept the letter of resignation and was supported by Ron Sampsel. MOTION CARRIED.

Shirley Bodine addressed the Board regarding the shed on her property that is next to the road. Russell Jennings explained that the shed didn't meet setbacks and needed to be moved. He further explained that the original agreement was that the shed could stay until the end of May, to allow time to tear down a house on the adjacent property and move the shed. Shirley Bodine stated that was the original plan but explained that the gentleman who was helping tear down the house, and who was also at the board meeting, had fallen from a ladder and injured himself. The gentleman explained that he would need surgery and they wouldn't be able to tear down the house for at least 6 months. Ms. Bodine added that her husband was unavailable to complete the work as he suffers from terminal cancer. After extensive discussion with board members and additional guests who attended in support of Ms. Bodine, Larry Omo asked how long it would be until the shed could be moved. The gentleman who fell from the ladder stated that it would be at least 4 to 6 months. Russ Jennings informed the board that the shed is currently not a safety issue, but added that the shed would need to be moved eventually because it does not meet setbacks. Larry Omo asked why Ms. Bodine didn't come in for a permit before they had the shed placed on the property. Ms. Bodine and the other guests in her party stated that they didn't know they needed a permit. Larry Omo made a motion that due to their circumstances, the date for moving the shed at 401 Sunny Shores be extended until the December 9, 2013 regular board

meeting, at which time the property owners will update the board on their progress of moving the shed. Ron Sampsel supported the motion. MOTION CARRIED. Sue Miller restated that when the old cottage from the adjacent property is torn down the shed must be moved.

Old Business:

A. Update on proposed West Channel Drive Project.

- Sue Miller reviewed the resolution for the proposed project with a total cost of \$49,000, 50% (\$24,500) of which is Ovid Township's share. She stated that the Board needs to approve the construction resolution and submit payment of 40% (\$9,800) with the signed contract. Board members discussed the contract briefly.
- Sue Miller made a resolution, seconded by Larry Omo, to enter into a construction contract for the West Channel Drive project with the Branch County Road Commission and upon a roll call vote, the results were as follows:
 - i. Aye: Miller, Sabaitis, Price, Omo, Sampsel
 - ii. Nay: None
 - iii. MOTION CARRIED
- Larry Omo made a motion to issue a check for the 40% (\$9,800) to the Road Commission. Supported by Sue Miller. MOTION CARRIED.

B. Newsletter

- Sue Miller gave a brief description of what items would be covered in the newsletter including: fireworks, road work, dust control, and the West Channel Drive project. Ms. Miller also discussed informing West Channel Drive residents regarding their responsibility for the cost of attaching their driveways to the road. Russ Jennings asked if letters had been sent to the residents regarding that issue and Sue Miller stated that they have not been sent.
- Sue Miller stated that if the newsletter met with approval she would get it circulated. Nancy Price stated that she would confirm the property tax deferral date to include in the newsletter and Sue Miller requested that Ms. Price let her know by the end of the week.

B. Signage at Lockwood Cemetery

- Sue Miller stated that there was no additional cost to add the beneficiary name on the back of the rock, Randy E. Heller and Family. Sue Miller also asked George Baker to look for additional large rocks.

C. Non-Sufficient Funds Checks

- Nancy Price informed the board members that she checked with other townships to see what their process was for NSF checks; Coldwater Township charges \$25, Kinderhook charges \$25, and Algansee and Batavia Townships don't have a process. Sue Miller stated that Ovid Township needed have a policy in place to enable the collection of a NSF fee. Nancy Price stated that she would get something from MTA as a guide for developing a policy. Sue Miller requested that Nancy Price have something for the June regular board meeting.

New Business:

Marble-Coldwater Lake Board Proposed Aquatic Plant Control Program.

Sue Miller stated that a public hearing was scheduled for July 20th at the Coldwater High School cafeteria at 10:00am.

Public Comment:

- Judy Sabaitis stated that she attended a workshop for all Branch County clerks for the QVF – voter registration and training on entering data in the State’s QVF. Ms. Sabaitis further informed board members that the township may need to purchase a new printer, a scanner and other miscellaneous supplies related to the QVF process. She will keep the board members informed on the needed supplies.

Reports

- A. Zoning – Russ Jennings informed board members that he had issued 7 permits for April, that it’s still slow, but inquiries have been increasing, 1 land split and a cancelled ZBA. Mr. Jennings also submitted a copy of the Zoning report.
- B. Assessing – Sue Miller informed board members that she was creating a parcel list of Ovid Township properties to officially turn over for the aquatic weed project.
- C. DPW – No report.
- D. County Commissioner – Don Vrablic presented the Commissioner’s monthly report including information on: Severe weather training, hazardous waste collection, national county government month, record rainfall, income up and unemployment down. Upon completion of the commissioner’s report, Larry Omo inquired about a number of Road Commission related issues and items including: commission vehicles, outsourcing services and underutilizing employees. After extensive discussion between Don Vrablic and Larry Omo, Mr. Vrablic stated that he would need to check into some of the inquiries, and Mr. Omo stated that he may need to follow up with other Road Commission members as well to establish that the practices of the Road Commission are in the best interest of the county.
- E. Cemetery Sexton – George Baker informed board members that there was one burial, that he had ordered the flags for the Veterans and that he would continue to look for a couple of larger rocks for potential cemetery signage.

Correspondence

- Sue Miller read correspondence from Michigan Employer Support and Paul Livernoix, Michigan Gas, who sent a letter with contact information and business cards.
- Judy Sabaitis read 2 DEQs; Ms. Lois Benjamin, 715 Pearl Beach Dr to construct a filter fabric sediment barrier around entire waterward construction area; Public Notice for Harold Fish 3943 Hill Park Rd to dredge in Coldwater Lake to gain access for properties.
- Judy Sabaitis also read a notice of hearing from the State of Michigan for natural gas customers of Michigan Gas Utilities – hearing on June 4th 2013 at 9:30am at Constitution Hall

Adjourned: Larry Omo made a motion to adjourn the meeting, supported Sue Miller. Meeting adjourned at 8:53 PM.

Respectfully Submitted,

Judy Sabaitis, Clerk

Recorded by Robbi Omo