

OID TOWNSHIP BOARD
April 14, 2014

Regular Board Meeting

The Ovid Township Board met at the Township Hall on Monday, April 14, 2014

Members present: Sue Miller, Supervisor, Judy Sabaitis, Clerk, Shelly AcMoody, Treasurer, Larry Omo, Trustee, and Ron Sampsel, Trustee. Also in attendance were 8 guests.

The Ovid Township Regular Board Meeting was called to order by Sue Miller at 7:30 P.M.

The Board led the guests in the Pledge of Allegiance.

Sue Miller, Supervisor, introduced newly appointed Ovid Township Board Treasurer, Shelly AcMoody.

AGENDA: Ron Sampsel made a motion to approve the agenda, supported by Larry Omo. MOTION CARRIED.

MINUTES: Omo made a motion to approve minutes from the Special Meeting held on April 7, 2014, supported by Miller. MOTION CARRIED.

TREASURER'S REPORT: Miller stated that Lakeland Fire Department had not yet been returned a signed contract to the Township. Miller will follow up with Lakeland Fire Department. Miller stated that the Treasurer's Report would be placed on file.

PUBLIC COMMENT: None

OLD BUSINESS:

A. Junk complaint at 469 Bluebird Drive – Fiesta Shores.

Miller stated the junk complaint at 469 Bluebird Drive had been tabled for several months due to snow covering the property. Miller reminded the board members that the issue can now be addressed. Miller stated that a letter will be sent to the property owner requesting he or she attend the next regular Township Board meeting on May 12, 2014 to resolve the issue. Omo and Sampsel will inspect the property prior to the meeting on May 12, 2014.

B. Appointment to Planning Commission

Miller stated that a position on the Ovid Township Planning Commission was still open following last month's 2-to-2 split vote for candidate Chris Donbrock. Sampsel stated that all three candidates interviewed by the nominating committee were qualified to fulfill the responsibilities of the position. Sampsel stated that Chris Donbrock was the nominating committee's first choice and Mark Beurle was their second choice for the position. Omo moved that candidate Mark Beurle be appointed to the Planning Commission, seconded by Miller. Omo and Miller voted for Beurle. MOTION NOT CARRIED. Sampsel moved Chris Donbrock be appointed to the Planning Commission, seconded by AcMoody. AcMoody, Sampsel and Sabaitis voted for Donbrock. MOTION CARRIED.

NEW BUSINESS:

- A. Recommendation from Planning Commission on Special Use Approval at 632 Lake Drive, The Barefoot Grille – (formerly the Boathouse Restaurant.)

The Planning Commission recommended the Township Board grant a Special Use Permit for 632 Lake Drive, The Barefoot Grille, with the stipulation that the property owners replace the natural vegetation buffer adjacent to neighboring residential property.

Sampsel stated that the issue of legally required parking spaces at 632 Lake Drive was not addressed by the Planning Commission. Miller stated that, to her knowledge, the property is in compliance with parking requirements based on the revision of the Zoning Ordinance in 2006. Richard Warneman of The Barefoot Grille estimated the property has 55 parking spaces and a seating capacity of 170 patrons. Miller clarified that zoning requirements for parking are based on the ratio of one parking space per every 100 square feet of usable ~~customer~~ floor space, plus one space per employee during the largest operating shift of the business. Warneman stated that he would confirm the number of parking spaces, square footage of usable ~~customer~~ floor space, and number of employees on the largest operating shift. Miller stated that, should the Board approve the Special Use Permit, it would be with the stipulation that all required parking information be submitted to the Zoning Administrator prior to opening.

Dick Aker, who resides at a neighboring property, stated his concerns about restaurant patrons parking in the no parking area and asked Board members to consider taking action to improve the parking situation. Miller stated that ongoing policing of the parking lot is important and is the responsibility of the Barefoot Grille.

Miller moved, supported by Omo, to amend the recommendation by the Planning Commission to include the Commission's recommendations of replacing the buffer adjacent to the neighboring residential property, that the "No Parking" spaces be repainted and enforced by the business operators, and that the owners must confirm compliance with the parking ordinance based on one parking space per every 100 square feet of usable ~~customer~~ floor space and one space per employee during the business's largest operating shift. MOTION CARRIED

- B. Computer Equipment Purchase for Clerk and Treasurer

Miller stated that use of Windows XP has become a problem for the township, as Microsoft is no longer supporting and updating the system. Miller stated that ZetaOne recommended the Township Board replace the Clerk's and Treasurer's computers. Sabaitis stated that the unit price of each computer would be \$1,046.00, price for data transfer and set up was estimated at \$400.00 per computer, and antivirus protection would be \$99.00 per computer. Sabaitis stated the minimum estimated cost for both computers and data set up would be a total of \$2,892.00. Miller moved to purchase the computers from ZetaOne at a cost of \$2,892.00, supported by Omo. MOTION CARRIED.

Sabaitis moved, supported by Sampsel, to issue a check for \$2,092 to ZetaOne for the computer hardware. MOTION CARRIED

PUBLIC COMMENT

Dick Aker commented that The Barefoot Grille's arrangement to use parking spaces at the neighboring Lake Drive Marina should not be counted towards the zoning required spaces for The Barefoot Grille. Miller stated that the marina parking spaces are only used as overflow, and will not be counted as part of the zoning requirements for parking. Miller stated that The Barefoot Grille has a private agreement with Lake Drive Marina and it is not a Township issue.

REPORTS:

ZONING-Russ Jennings submitted the Zoning Report for March 2014. Jennings stated two permits were issued for March 2014. One permit was issued to Robert Verhoff for construction of a deck at 420 W. Russell Drive. The second permit was issued to Margaret Graham for a new home to be built at 670 Wayne Beach Lane. Jennings reported that two variance requests were made in the month of March, and will be heard by the Ovid Township Zoning Board of Appeals on May 8, 2014 at 6:30 P.M. One variance request was made by Larry and Julie Grismore, who are seeking a 2 foot variance at 505 Maple Lane. The second request is from Rick and Carol Gilmore who are requesting a variance for a non-compliant deck that was recently built without any permits at 579 Pearl Beach Road.

ASSESSING-Miller stated that the Board of Review had 25 applications to review.

DPW-No report

COUNTY COMMISSIONER-No Report

CEMETARY SEXTON: No Report

CORRESPONDENCE-

D.E.Q., Permit granted for large quantity withdrawal, Prairie River/Swan River Shed, Bob Meyer. Dates: June, July, August.

D.E.Q., Two permits granted for large quantity withdrawal, Tallahassee Creek Watershed, John Grove of the University of Kentucky. Dates: June, July, August.

D.E.Q., Permit approved request for relocation of a well on a previous permit, Tallahassee Creek Watershed, John Grove of University of Kentucky.

D.E.Q., Permit approved request for sediment control, Coldwater Lake Marina.

ADJOURNMENT: Omo made motion to adjourn the meeting at 8:40 P.M., supported by Sampsel.
MOTION CARRIED.

Respectfully Submitted:

Judy Sabaitis, Ovid Township Clerk
Minutes Prepared by Bruce Knisely